

Open Report on behalf of Richard Wills, Director responsible for Democratic Services

Report to:	Overview and Scrutiny Management Committee
Date:	24 March 2016
Subject:	Overview and Scrutiny Work Programme

Summary:

This item enables the Overview and Scrutiny Management Committee to consider both its own work programme and the scrutiny committee work programmes for 2016. The Committee is invited to consider and comment on the content of the work programmes.

Actions Required:

1. To consider and comment on the content of the Overview and Scrutiny Management Committee work programme, as set out at Appendix A.
2. To approve the work programmes from overview and scrutiny committees set out at Appendix B, or where it feels clarification on certain elements is required, to refer back to the relevant committee for further information prior to approval.
3. To consider and comment on the Working Group activity as set out at Appendix C to this report.
4. To comment on the work programmes in light of the Executive Forward Plan as set out at Appendix D.

1. Background

Overview and Scrutiny Management Committee

The Overview and Scrutiny Management Committee meets on a monthly basis. Each agenda includes the following items: -

- Call ins (if required)
- Councillor Call for Action (if required)
- Overview and Scrutiny Management Committee Work Programme.
- Scrutiny Committee Work Programmes
- Summary of any Task and Finish Group and Working Group activity

The work programme for this Committee is set out in Appendix A. The Overview and Scrutiny Management Committee is invited to consider and comment on the content of this programme.

Scrutiny Committee Work Programmes

The work programme for each scrutiny committee is set out at Appendix B for consideration. These documents provide Members with a key opportunity to manage the work programme of all scrutiny committees.

Committee Working Group Activity

Overview and Scrutiny Committees may establish informal working groups, which usually meet on one or two occasions, usually to consider matters in greater detail, and then to put their proposals to Committee. Details of Working Group activity is set out at Appendix C.

Executive Forward Plan

The Executive Forward Plan of key decisions to be taken from 1 April 2016 is set out at Appendix D. This is background information for the Committee's consideration to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

2. Conclusion

That consideration is given to the content of this report.

3. Consultation

a) Policy Proofing Actions Required

This item does not require Policy Proofing.

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Overview and Scrutiny Management Committee Work Programme
Appendix B	Scrutiny Committee Work Programmes
Appendix C	Task and Finish Group and Working Group Activity
Appendix D	Executive Forward Plan

5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted on 01522 552840 or by e-mail at nigel.west@lincolnshire.gov.uk

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE**WORK PROGRAMME**

24 March 2016		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Verbal Update on Review of Scrutiny Working Group	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Activity
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

28 April 2016		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Review of Scrutiny Working Group - Closer working with the Executive	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Activity
Overview and Scrutiny Annual Report 2015/16	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Activity
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

26 May 2016		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
2015/16 Council Business Plan Quarter 4	Jasmine Sodhi Performance and Equalities Manager	Budget Scrutiny / Performance Scrutiny
Verbal Update on Review of Scrutiny Working Group	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Activity
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

30 June 2016		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Review of Financial Performance 2015/16	David Forbes, County Finance Officer	Pre-Decision Scrutiny (Executive Decision on 5 July 2016)
Verbal Update on Review of Scrutiny Working Group	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Activity
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

28 July 2016		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Review of Scrutiny Working Group – Cultural Change	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Activity
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

29 September 2016		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
2016/17 Council Business Plan Quarter 1	Jasmine Sodhi Performance and Equalities Manager	Budget Scrutiny / Performance Scrutiny
Verbal Update on Review of Scrutiny Working Group	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Activity
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

For more information about the work of the Overview and Scrutiny Management Committee please contact Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, on 01522 552840 or by e-mail at nigel.west@lincolnshire.gov.uk

SCRUTINY COMMITTEE WORK PROGRAMMES**ADULTS SCRUTINY COMMITTEE**

Chairman: Councillor Hugo Marfleet
 Vice Chairman: Councillor Rosie Kirk

6 April 2016 – 10.00 am		
Item	Contributor	Purpose
Care Quality Commission Inspection Update	Deanna Westwood, Inspection Manager, Adult Social Care Directorate, Central Region, Care Quality Commission	Update
Adult Care – Seasonal Resilience	Pete Sidgwick, Assistant Director of Adult Social Services, Adult Frailty and Long Term Conditions Lynne Bucknell, County Manager - Special Projects and Hospital Service	Status Report
Minutes of the Safeguarding Scrutiny Sub Group Meeting – 6 January 2016	Catherine Wilman, Democratic Services Officer.	Update Report

25 May 2016 – 10.00 am		
Item	Contributor	Purpose
Adult Care Workforce Development	To be confirmed.	Status Report
Personal Budgets – Processes and Context	Emma Scarth, County Manager, Performance, Quality and Development Jane Mason, County Manager, Carers	Status Report
Lincolnshire Assessment and Reablement Service	Representative from Allied Health Care. (To be confirmed.)	Status Report
Carers Commissioning Strategy and Services for Carers	Jane Mason, County Manager, Carers	Update Report

25 May 2016 – 10.00 am		
Item	Contributor	Purpose
Adult Care – Quarter 4 and Full Year - Performance Information	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny
Adult Care Financial Outturn 2015-16	Steve Houchin, Head of Finance, Adult Care	Budget Scrutiny
Minutes of the Safeguarding Scrutiny Sub Group Meeting – 6 April 2016	Catherine Wilman, Democratic Services Officer.	Update Report

29 June 2016 – 10.00 am		
Item	Contributor	Purpose
Day Centre Visits	Various Committee Members	Status Report
Contract Management	Alina Hackney, Senior Strategic Commercial and Procurement Manager – People Services, Commercial Team.	Status Report
Lincolnshire Partnership NHS Foundation Trust – Outcomes of Care Quality Commission Inspection (To be confirmed.)	To be confirmed.	Status Report

For more information about the work of the Adults Scrutiny Committee please contact Simon Evans, Health Scrutiny Officer, on 01522 553607 or by e-mail at simon.evans@lincolnshire.gov.uk

CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE

Chairman: Councillor John Hough
 Vice Chairman: Councillor Ray Wootten

15 April 2016		
Item	Contributor	Purpose
Proposal to consider the potential closure of Saltfleetby CE Primary School (final decision)	John O'Connor Children's Service Manager – Education Support	Pre-Decision Scrutiny (Executive Councillor decision on 29 April 2016)
Early Years and Children's Health Services Commissioning Review – Initial Modelling Options	Charlotte Gray Team Manager Children's Commissioning	Pre-Decision Scrutiny (Executive Decision on 4 May 2016)
Consultation on Future Provision of Dedicated Speech and Language/Primary Units	Andrew Hancy Business Support Manager	Consultation
Update from School Improvement Working Group	Cllrs Mrs Jackie Brockway and Sarah Dodds and Emma Olivier-Townrow Working Group Members	Member Report
Implementation of SEND Reforms – Lessons Learned and Progress Report	Sheridan Dodsworth Children's Service Manager – SEND John O'Connor Children's Service Manager – Education Support	Status Report
Lincolnshire Safeguarding Boards Scrutiny Sub-Group Update	Cllr Ron Oxby Chairman of the Sub Group	Member Report
Corporate Parenting Panel Update	Cllr David Brailsford Chairman of the Panel	Member Report

27 May 2016		
Item	Contributor	Purpose
Consultation on Future Provision of Dedicated Speech and Language/Primary Units	Andrew Hancy Business Support Manager	Pre-Decision Scrutiny (Executive Councillor decision on 10 June 2016)
Centre for Public Scrutiny's Guide to Scrutinising Children's Safeguarding Arrangements Guide – Key Scrutiny Questions for Safeguarding – Questions 1-3 and 17	Janice Spencer Assistant Director – Children's (Safeguarding)	Performance Scrutiny
Lincolnshire Safeguarding Boards Scrutiny Sub-Group Update	Cllr Ron Oxby Chairman of the Sub Group	Member Report

27 May 2016		
Item	Contributor	Purpose
Theme Performance: Quarter 4	Sally Savage Sally Savage Chief Commissioning Officer – Children's	Performance Scrutiny
Additional Item		
Additional Item		

15 July 2016		
Item	Contributor	Purpose
Post 16 Strategic Priorities and Area Based Review	Maggie Freeman 14 – 19 Commissioner	Policy Development
Corporate Parenting Panel Update	Cllr David Brailsford Chairman of the Panel	Member Report
Additional Item		
Additional Item		
Additional Item		
Additional Item		

For more information about the work of the Children and Young People Scrutiny Committee please contact Tracy Johnson, Senior Scrutiny Officer, on 01522 552164 or by e-mail at Tracy.Johnson@lincolnshire.gov.uk

COMMUNITY AND PUBLIC SAFETY SCRUTINY COMMITTEE

Chairman: Councillor Chris Brewis

Vice Chairman: Councillor Linda Wootten

13 April 2016		
Item	Contributor	Purpose
Emergency Planning – Volunteers Policy	David Powell, Head of Emergency Planning	Consultation
Exercise Barnes Wallis Update	David Powell, Head of Emergency Planning	Update Report
Domestic Abuse Update	Karen Shooter, County Domestic Abuse Manager	Update Report
Substance Misuse Treatment Re-commissioning Update	Tony McGinty, Consultant in Public Health; Robin Bellamy, Wellbeing Commissioning Manager	Update Report
Lincolnshire Community Safety Partnership Priority Areas Update	Mark Housley, County Officer Public Protection, Sara Barry, Safer Communities Manager	Update Report
Sitting as the Crime and Disorder Committee		
Crime and Disorder Priorities Progress Report	Mark Housley, County Officer Public Protection	Update Report

01 June 2016		
Item	Contributor	Purpose
Assuring Sustainability of the Lincolnshire Archive	Tony McGinty, Consultant in Public Health	Pre-Decision Scrutiny <i>Executive: 7 June 2016</i>
Integrated Risk Management Plan	Nick Borrill, Acting Chief Fire Officer	Pre-Decision Scrutiny <i>Executive: 7 June 2016</i>
Blue Light Collaboration Project	Pete Moore, Executive Director of Finance and Public Protection	Pre-Decision Scrutiny <i>Executive: Between 6 June 2016 and 6 July 2016</i>
Performance Report, Quarter 4 (1 January to 31 March 2016)	Mark Housley, County Officer Public Protection; Tony McGinty, Consultant in Public Health; Nick Borrill, Acting Chief Fire Officer	Performance Scrutiny

13 July 2016		
Item	Contributor	Purpose

Items to be scheduled

- Lincolnshire Resilience Forum
- Local Welfare Support Scheme
- IT Malware Update

For more information about the work of the Community and Public Safety Scrutiny Committee please contact Daniel Steel, Scrutiny Officer, on 01522 552102 or by e-mail at daniel.steel@lincolnshire.gov.uk

ECONOMIC SCRUTINY COMMITTEE

Chairman: Councillor Tony Bridges
 Vice Chairman: Councillor Chris Pain

12 April 2016		
Item	Contributor	Purpose
University of Lincoln's Plan for a Medical School	Professor Sara Owen University of Lincoln Tony Hill Executive Director of Public Health	Status Report
Role of Apprenticeships in Growing the Local Economy	Clare Hughes Principal Commissioning Officer (LEP)	Update Report
Agreement of Strategic Economic Plan for Greater Lincolnshire	Justin Brown Enterprise Commissioner	Pre-Decision Scrutiny (Executive Councillor decision on 18 April 2016)

24 May 2016		
Item	Contributor	Purpose
Draft Greater Lincolnshire LEP Rail Strategy	Justin Brown Enterprise Commissioner Ian Kitchen Transport Manager - Policy and Orders	Status Report
Theme Performance: Quarter 4	Justin Brown Enterprise Commissioner	Performance Scrutiny
Place Marketing – Update	Lydia Rusling Senior Commissioning Officer (Investment)	Update Report

12 July 2016		
Item	Contributor	Purpose

For more information about the work of the Economic Scrutiny Committee please contact Tracy Johnson, Senior Scrutiny Officer, on 01522 552164 or by e-mail at Tracy.Johnson@lincolnshire.gov.uk

ENVIRONMENTAL SCRUTINY COMMITTEE

Chairman: Councillor Lewis Strange

Vice Chairman: Councillor Mrs Victoria Ayling

29 April 2016 Environmental Scrutiny Committee		
Item	Contributor	Purpose
OFFSITE VISIT Louth & Horncastle Flood Alleviation Schemes / Gibraltar Point / English Coastal Path		

13 May 2016 Flood and Drainage Management Scrutiny Committee		
Item	Contributor	Purpose
Environment Agency Update	Deborah Campbell, Environment Agency	Update Report
Disaster Management Update	David Powell, Emergency Planning	Update Report
Investigations held under Section 19 of the Flood and Water Management Act 2010	Mark Welsh, Flood Risk and Development Manager	Update Report

10 June 2016 Environmental Scrutiny Committee		
Item	Contributor	Purpose
SCORE Presentations	Doug Robinson, Sustainability Team Leader	Update Report
Anglian Water Recycling Centres Update	Paul Dimpleby / Brian Kane Anglian Water	Update Report
District Heating Project Progress Report	Mike Reed, Environment Team Leader	Update Report
Climate Local Action Plan Annual Report	Doug Robinson, Sustainability Team Leader	Update Report
Energy Switch Scheme	Doug Robinson, Sustainability Team Leader	Update Report
Mixed Dry Recyclables Update	Sean Kent Group Manager Environmental Services	Update Report
Performance Report, Quarter 4 (1 January to 31 March 2016)	Sean Kent, Group Manager Environmental Services	Performance Scrutiny

29 July 2016 Environmental Scrutiny Committee		
Item	Contributor	Purpose
OFFSITE VISIT CaNeBuZo – Carbon Neutral Business Zone, Stafford Proctor, Wash Frontagers' Group (WFG)		

Items to be scheduled – Environmental Scrutiny

- Update on Lincolnshire Energy Switch Scheme Outcome
- Update on Anaerobic Digestion Plant planning process in Lincolnshire

Items to be scheduled – Flood and Drainage Management

- Revised LRF (Local Resilience Forum) Recovery Plan
- The Flood Re-Insurance (Flood Re) Scheme – Regulations
- Insurance Industry Update – Seth Williams, Head of Public Affairs, Association of British Insurers
- Fens Waterways Link

For more information about the work of the Environmental Scrutiny Committee & Flood and Drainage Management Scrutiny Committee please contact Daniel Steel, Scrutiny Officer on 01522 552102 or by e-mail at daniel.steel@lincolnshire.gov.uk

HEALTH SCRUTINY COMMITTEE FOR LINCOLNSHIRE

Chairman: Councillor Mrs Christine Talbot

Vice Chairman: Councillor Chris Brewis

20 April 2016		
Item	Contributor	Purpose
Boston West Hospital	Carl Cottam, General Manager, Boston West Hospital. Sue Harvey, Matron, Boston West Hospital.	Status Report
Urgent Care – Constitutional Standards Recovery and Winter Resilience	Sarah Furley, Urgent Care Programme Director, Lincolnshire East Clinical Commissioning Group	Update Report
United Lincolnshire Hospitals NHS Trust – Pharmacy Services	Colin Costello, Chief Pharmacist, United Lincolnshire Hospitals NHS Trust	Update Report
Exercise Black Swan – Outcomes and Learning	David Powell, Head of Emergency Planning, Lincolnshire County Council Cheryl Thomson, Public Health Programme Officer, Health Protection, Lincolnshire County Council	Update Report
St Barnabas Hospice – Palliative Care and End of Life Care	Chris Wheway, Chief Executive, St Barnabas Hospice Trust	Status Report

18 May 2016		
Item	Contributor	Purpose
East Midlands Ambulance Service - Performance and Improvements	Andy Hill, General Manager – Lincolnshire, East Midlands Ambulance Service	
South Lincolnshire Clinical Commissioning Group Update	Caroline Hall, Acting Chief Officer, South Lincolnshire Clinical Commissioning Group	Update Report
Lincolnshire Partnership NHS Foundation Trust – Outcomes from Care Quality Inspection	Dr John Brewin, Chief Executive, Lincolnshire Partnership NHS Foundation Trust	Status Report

18 May 2016		
Item	Contributor	Purpose
Lincolnshire Recovery Programme Board	Jim Heys, Locality Director NHS England – Midlands and East (Central Midlands) Jeff Worrall, Portfolio Director, NHS Trust Development Authority	Update Report

15 June 2016		
Item	Contributor	Purpose

Items to be programmed

- Reducing Obesity for Adults and Children
- Dementia and Neurological Services
- Queen Elizabeth Hospitals, King's Lynn – General Update Report
- Lincolnshire Health and Care – Strategic Outline Case
- Dentistry
- Lincolnshire West CCG Update on Delegated Commissioning
- Child and Adolescent Mental Health Services
- Joint Strategic Needs Assessment

For more information about the work of the Health Scrutiny Committee for Lincolnshire please contact Simon Evans, Health Scrutiny Officer, on 01522 553607 or by e-mail at Simon.Evans@lincolnshire.gov.uk

HIGHWAYS AND TRANSPORT SCRUTINY COMMITTEE

Chairman: Councillor Michael Brookes
Vice Chairman: Councillor Andrew Hagues

18 April 2016		
Item	Contributor	Purpose
Major Schemes Update	Paul Rusted, Infrastructure Commissioner	Update Report
Total Transport Update	Anita Ruffle, Group Manager PTU	Update Report
CCTV Pilot Scheme – Parking enforcement outside schools	Matt Jones, Parking Services Manager	Status Report
Winter Maintenance – End of Year Report	David Davies, Principal Maintenance Engineer	Performance Scrutiny
Future Service Delivery	Paul Rusted, Infrastructure Commissioner	Update Report

13 June 2016		
Item	Contributor	Purpose
Grantham Southern Relief Road – Side Roads Order and Compulsory Purchase Order	To be confirmed.	Pre-Decision Scrutiny <i>Executive: 5 July 2016</i>
Performance Report, Quarter 4 (1 January to 31 March 2016), Major Schemes, Lincolnshire Highways Alliance, Customer Satisfaction	Paul Rusted, Infrastructure Commissioner	Performance Scrutiny
Civil Parking Enforcement Annual Report 2015/16	Matt Jones, Parking Services Manager	Annual Report

11 July 2016		
Item	Contributor	Purpose
Major Schemes Update	Paul Rusted, Infrastructure Commissioner	Update Report
Permit Scheme – Outcome of Consultation	Mick Phoenix, Regulation Manager	Update Report

For more information about the work of the Highways and Transport Scrutiny Committee please contact Daniel Steel, Scrutiny Officer, on 01522 552102 or by e-mail at daniel.steel@lincolnshire.gov.uk

VALUE FOR MONEY SCRUTINY COMMITTEE

Chairman: Councillor Mrs Angela Newton

Vice Chairman: Councillor Mrs Jackie Brockway

26 April 2016		
Item	Contributor	Purpose
Serco Contract Performance	Judith Hetherington-Smith Chief Information and Commissioning Officer	Performance Scrutiny

21 June 2016		
Item	Contributor	Purpose
Treasury Management Performance Quarter 4 (1 January to 31 March 2016) including Treasury Management Annual Report	Karen Tonge, Treasury Manager	Performance Scrutiny
Serco Contract Performance	Judith Hetherington-Smith Chief Information and Commissioning Officer	Performance Scrutiny

26 July 2016		
Item	Contributor	Purpose
Serco Contract Performance	Judith Hetherington-Smith Chief Information and Commissioning Officer	Performance Scrutiny

Items to be scheduled

- People Strategy Update
- Voice of the Customer Annual Feedback Report
- Corporate Health and Safety Annual Report

For more information about the work of the Value of Money Scrutiny Committee please contact Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, on 01522 552840 or by e-mail at nigel.west@lincolnshire.gov.uk

Task and Finish Group Review Activity

(as at 16 March 2016)

Current Reviews

Committee	Task & Finish Group	Next Meeting(s)	Completion Date
Children and Young People Scrutiny Committee	Review of the Council's Home to School Transport Policy in relation to Discretionary Grammar School Transport Membership; Councillors CJTH Brewis, Mrs J Brockway, CED Mair, DC Morgan, Mrs M J Overton MBE, Councillor Mrs C A Talbot, WS Webb, P Wood and R Wootten.		4 March 2016 (Executive on 5 April 2016)

All completed review reports to be approved by parent scrutiny committee before consideration at a meeting of the County Council's Executive.

Working Group Activity

(as at 16 March 2016)

Committee	Working Group	Meeting Date(s)	Notes (if Any)
Overview and Scrutiny Management Committee	Review of Scrutiny	24 March 2016 28 April 2016 26 May 2016 30 June 2016 28 July 2016 29 September 2016 27 October 2016	The Working Group comprises Councillors R B Parker (Chairman), Mrs M J Overton MBE (Vice-Chairman), C J T H Brewis, Mrs J Brockway, R L Foulkes, A J Jesson, Mrs A M Newton, and C L Strange.
Children and Young People Scrutiny Committee	School Improvement	22 March 2016 Update to the Committee on 15 April 2016	The Working Group comprises Councillors Mrs Jackie Brockway and Sarah Dodds, and Mrs Emma Olivier-Townrow.
Health Scrutiny Committee for Lincolnshire	Quality Accounts	To be confirmed.	The proposal is that the Working Group will work jointly with Healthwatch Lincolnshire on the draft Quality Accounts of the three main Lincolnshire providers. Separate statements will be made on the draft Quality Accounts of the remaining providers.

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